



## Tournament Indoor Association Region 8 Indoor Championships Show Host Agreement (rev. 6/24/16)

Hosting the Region 8 Tournament Indoor Association Indoor Championships is open to any member with appropriate facilities.

### SITE SELECTION

Region 8 members interested in hosting Region 8 Indoor Championships will submit a proposal to the Region 8 Coordinator by December (roughly 15 months prior to the event) of the year prior to the Championships event. A selection will be made by the Championships Selection Committee, which consists of the Region 8 Executive Board.

### HOST RESPONSIBILITIES

If selected to host the Region 8 Indoor Championships, the host must agree to the following conditions:

- The host absorbs all costs associated with running the show at their site to include, but not limited to, security costs, custodial fees, field maintenance fees, rental fees, etc.
- The host must provide the gym, warm up areas as well as adequate parking for both competitor and spectator parking as well as adequate restroom facilities for spectators, performers and judges.
- The host must provide security.
- The host must provide professional medical assistance on site.
- The host must provide an area designated for judges for use by the judging staff before and after the show, a copy machine for the tabulator as well as a meal for the judges. The Region Coordinator will discuss the meal time as well as any other needs that may be necessary.
- The host provides the total cost of judges for the event.
- The host provides ticket printing and is responsible for selling tickets.
- Region 8 Championship Ticket Prices will be as follows - \$15 for adults and \$8 for students and senior citizens.
- The host will pay Tournament Indoor Association Region 8 a fee to host the Region 8 Indoor Championships. This fee is due by February 1 of the year of the event payable to Tournament Indoor Association Region 8 and submitted to the Region 8 Coordinator or Treasurer. Fee will be determined based on the amount a potential host includes in their proposal to host Indoor Championships. This fee is non-refundable.
- The host will also provide guides for each unit participating in the show to guide them to and from warm up areas and performance areas. These guides are responsible for getting units to their scheduled area at their scheduled times.
- The host must follow the requirements set forth in the "Region 8 Indoor Show Host Checklist."
- The host absorbs the cost of placement trophies for all performing units and special awards for each group and class. Only the TOB/TIA logo may be used on trophies or other awards. Trophy award sizes are 18 inches tall for first place, 16 inches tall for second place, 14 inches tall for third place and 12 inches tall for all other trophy awards. Region 8 will provide medals for first, second and third place winners.
- The host will receive 100% of all concessions, program book sales and ticket sales.

- The host is given permission to use the TOB logo for souvenir purposes for the Region 8 Indoor Championships only.
- The host must compile a program book for the event. The book will contain a write up about ALL Region 8 member units and a photo if available. Even if a unit is not participating in the Region 8 Championship but is a member of Region 8, their information should be included in the program book. Region 8 may also include information pages to the host to be included in the book.
- Region 8 retains the right to consider, alter, add and/or revise any of the above conditions after a discussion with the host or representative of the host organization.
- The decision of the Region 8 Coordinator will remain final on all matters impacting on the Region 8 Indoor Championships.

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Host Director In Charge

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Date

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Region 8 Coordinator

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Date

\* A copy of this agreement must be signed by the host as well as the Region 8 Coordinator after the Executive Board approves a show site to host Region 8 Indoor Championships.

# TOURNAMENT

Region 8 • The Western Expansion Region  
Serving Western Pennsylvania Indoor and Outdoor Marching  
Performance Arts Units